Neighbourhood Houses Tasmania

REQUEST FOR TENDER (RFT)
OFFICE RENOVATION WORKS

Neighbourhood Houses Tasmania
16b Elmsleigh Road, Derwent Park TAS 7009

Neighbourhood Houses Tasmania (NHT) is a not-for-profit organisation and peak body for 35 Neighbourhood Houses across Tasmania. Neighbourhood Houses are places where people come together and find support, belonging and purpose as they work together to support their local community and make a real difference in people's lives.

RFT description: NHT occupies and owns a commercial office building with external not-for-profit tenants. The project involves renovation and improvement works to office spaces. Detailed drawings and specifications are attached. Parts of the building will remain operational throughout the works. Site constraints include an occupied building environment, tenant interfaces, restricted access areas, and after-hours works where required. Scope of works as defined by Building Drawings LI25019.

Closing Time: 4pm, 21 January 2027

RFT issued by: Neighbourhood Houses Tasmania Inc

Enquiries: nht@nht.org.au or 62286515

RFT issue date: 26 November 2026

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Tender Evaluation

Please respond to the following, in response to Building Drawings LI25019 supplied by Little Island Building Design.

Evaluation Criteria and Weightings
The evaluation criteria applicable to the evaluation of Tenders, and the relative weightings of those criteria, are as follows:

Qualitative Criteria (60%)

The Tenderer shall demonstrate:

• Company Details including ABN
• Project team capability
o Personnel - suitable knowledge, technical skill / accreditations, time commitment to this project;
o Management skills - environmental, safety performance and project delivery;
o Resource commitment (human, equipment and materials); and
o Ability to satisfy all relevant safety, accessibility and insurance requirements, including full compliance with WHS obligations, SWMS, inductions, incident reporting, emergency management and site controls. The successful contractor will be responsible for site safety.
• Methodology
o High level project plan or program that has key milestones and realistic timeline for commencement, completion, as well as any consideration you may have for disruption to tenants.
• Previous performance
o Detailed examples of previous similar successful works. Please outline the nature of works including:
o Client
o Completion Date
o Approximate Value
o Location
o Any relevant references

Price (40%)
As a not-for-profit, please let us know of any social value you already do and if this reflects your pricing schedule.

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- Please provide a pricing schedule in relation to the Building Drawings LI25019
- Price considerations will be taken from the completed pricing schedule
- Please provide any relevant exclusions or assumptions
- Please provide proposed defects liability

The Tenderer's response to each of the evaluation criteria should be included in the relevant part of the Tender Form.

Conflict of Interest

Please disclose if you are aware of a real or perceived conflict of interest

Submission Details

Closing Date: 4pm, 21 January 2027
Contact: Emily
Email: nht@nht.org.au